



Day of Install Guidelines

- **Preparing for Installation:**
 - All furniture (and other items on the floor) must be moved prior to installation.
 - Closets should be cleared of everything that hangs lower than 3 feet from the floor.
 - If Vogel's is moving your furniture, you still must remove all small and loose items, clear off desks and shelves, and unplug all electronics prior to arrival. We will be as careful as possible moving your furniture, but we are not professional movers and cannot be held responsible for any damage that may occur. We do not disassemble and assemble furniture.
 - If you have pets that will be home during installation, please make sure they are secure for the safety of both the pets and installers.
 - Please ensure that doorways are clear and installers can move and carry large items in and out of the house with ease.
 - There must be a working heat source at the job site (at least 65 degrees).
- **Arrival Time/Entry Requirements:**
 - If you will not be home at arrival time, please arrange for installer access via lockbox, extra key, etc.
 - Arrival time varies by crew and job requirements.
 - Please ensure proper parking is available for the installer's van close to the job site.
- **During Installation:**
 - You do not have to be home during the installation. However, if children under 18 are present please make sure an adult is present as well.
 - Duration of installation projects vary from a couple hours to several days. Please ask your project manager for an estimated duration, however actual duration may vary.
 - Changes in scope after work begins must be communicated with your Vogel's project manager. Your project manager will provide an estimated cost of any changes.
- **Wrapping Up:**
 - If possible, try to be present upon completion of the work (or have a representative present) to walk through the job with the installer.
 - We will be as careful as possible, but some touch-up painting may be needed after installation. We do not do the touch-up paint.
 - Occasionally trimming of doors is necessary in order to put the doors back in place. We do not trim doors.
 - We will do simple R&R of toilets and appliances however we cannot always reconnect water or gas connections. You may need to arrange for a plumber to reconnect.

**Thank You for helping us make your installation go as smoothly as possible.
We look forward to working with you!!!**